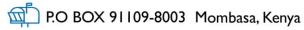


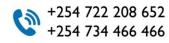
Attachment 1:	Job Description
Title of Position:	Roving Nurse for Mvita/Kisauni Dic
Date of job description:	07 August 2025
Reporting to:	Senior Program Officer – Key Populations

Main tasks and responsibilities

Nursing services for all Key Population Programs

- Pharmacy Supplies Management
 - Ensure consistent availability of essential medicines, and medical supplies.
 - Conduct regular stock inventories to minimize wastage and prevent shortages.
 - Oversee proper storage, handling, and dispensing of medication in adherence to health regulations.
- Family Planning Services
 - Provide counseling and education on various contraceptive options.
 - Facilitate access to family planning services, including distribution of contraceptives.
 - Monitor patient adherence, side effects, and provide alternative recommendations as necessary.
- Hepatitis and STI Awareness & Prevention and treatment.
 - Lead hepatitis awareness campaigns within the drop-in center and surrounding communities.
 - Organize and implement hepatitis screening programs for at-risk individuals.
 - Promote vaccination initiatives and ensure accessibility to hepatitis vaccines.
 - Educate clients on prevention methods, including harm reduction strategies.
 - Provide clinical management of STI and hepatitis.
- HIV Prevention & Education
 - Promote and distribute preventive tools such as condoms and lubricants.
 - Advocate for the use of Pre-Exposure Prophylaxis (Prep) and Post-Exposure Prophylaxis (PEP).
 - Work closely with field teams to strengthen HIV education and awareness efforts.
- Team Support & Capacity Building
 - Facilitate team coordination to enhance service delivery efficiency with the DICE.
 - Offer emotional and professional support to ensure a motivated workforce.
 - Act as a bridge between management and field teams, ensuring smooth communication.
- Quality Assurance & Timely Reporting
 - Monitor and evaluate service delivery to maintain high standards of patient care.
 - Ensure accurate documentation of cases, interventions, and reports.
- Recommend operational improvements based on data driven
- Maintenance of IPC and universal standard precautions in DIC and community activities.
- Identification of GBV survivors and direct provision of the medical treatments.
- promptly reporting suspected cases for to surveillance for further investigation and response









- Data documentation, reporting and referral.
 - Gather comprehensive patient data for clinical intervention.
 - Maintain confidentiality of the patients records and registers.
 - Effective and timely referral of patients requiring higher
 - Data collection and summary of the departmental activities on monthly basis and share data's per the required indicators.

Skills Required

- Formal Education: KRN, Registered Community Nurse
- Experiece in providing services to key populations is a must
- Training in HIV-Treatment Services will be an added advantage
- HTS Counselling Training as per National Guidelines on HTS
- 3 Years working experience in provision of clinical services

Competencies Required

- Good comunication and interpersonal skills. Fluent in Kiswahili and English.
- Ability to work within a team environment
- Good organization skills and attention to details
- Ability to work to tight deadlines and within constraints
- Empathetic and compassionate

