

Attachment 1:	Job Description
Title of Position:	Roving Nurse for Mvita/Kisauni Dic
Date of job description:	07 August 2025
Reporting to:	Senior Program Officer – Key Populations
Main tasks and responsibilities	
<p>Nursing services for all Key Population Programs</p> <ul style="list-style-type: none"> • Pharmacy Supplies Management <ul style="list-style-type: none"> - Ensure consistent availability of essential medicines, and medical supplies. - Conduct regular stock inventories to minimize wastage and prevent shortages. - Oversee proper storage, handling, and dispensing of medication in adherence to health regulations. • Family Planning Services <ul style="list-style-type: none"> - Provide counseling and education on various contraceptive options. - Facilitate access to family planning services, including distribution of contraceptives. - Monitor patient adherence, side effects, and provide alternative recommendations as necessary. • Hepatitis and STI Awareness & Prevention and treatment. <ul style="list-style-type: none"> - Lead hepatitis awareness campaigns within the drop-in center and surrounding communities. - Organize and implement hepatitis screening programs for at-risk individuals. - Promote vaccination initiatives and ensure accessibility to hepatitis vaccines. - Educate clients on prevention methods, including harm reduction strategies. - Provide clinical management of STI and hepatitis. • HIV Prevention & Education <ul style="list-style-type: none"> - Promote and distribute preventive tools such as condoms and lubricants. - Advocate for the use of Pre-Exposure Prophylaxis (Prep) and Post-Exposure Prophylaxis (PEP). - Work closely with field teams to strengthen HIV education and awareness efforts. • Team Support & Capacity Building <ul style="list-style-type: none"> - Facilitate team coordination to enhance service delivery efficiency with the DICE. - Offer emotional and professional support to ensure a motivated workforce. - Act as a bridge between management and field teams, ensuring smooth communication. • Quality Assurance & Timely Reporting <ul style="list-style-type: none"> - Monitor and evaluate service delivery to maintain high standards of patient care. - Ensure accurate documentation of cases, interventions, and reports. • Recommend operational improvements based on data driven • Maintenance of IPC and universal standard precautions in DIC and community activities. • Identification of GBV survivors and direct provision of the medical treatments. • promptly reporting suspected cases for to surveillance for further investigation and response 	



- Data documentation, reporting and referral.
 - Gather comprehensive patient data for clinical intervention.
 - Maintain confidentiality of the patients records and registers.
 - Effective and timely referral of patients requiring higher
 - Data collection and summary of the departmental activities on monthly basis and share data's per the required indicators.

Skills Required

- Formal Education: KRN, Registered Community Nurse
- Experience in providing services to key populations is a must
- Training in HIV-Treatment Services will be an added advantage
- HTS Counselling Training as per National Guidelines on HTS
- 3 Years working experience in provision of clinical services

Competencies Required

- Good communication and interpersonal skills. Fluent in Kiswahili and English.
- Ability to work within a team environment
- Good organization skills and attention to details
- Ability to work to tight deadlines and within constraints
- Empathetic and compassionate

