TERMS OF REFERENCE: REVISION OF THE REPRODUCTIVE HEALTH/FAMILY PLANNING (RH/FP) SUPPLY CHAIN MANAGEMENT (SCM) TRAINING PACKAGE

Background
The Division of Reproductive and Maternal Health (DRMH) in September 2008 developed the Integrated Reproductive Health Commodities’ Management Providers training package. Over the years, many changes and developments have taken place globally and nationally including a shift from millennium development goals (MDGs) to Sustainable Development Goals (SDGs) and establishment of a devolved governance system. Further, there has been revision of Family Planning (FP) guidelines, standards, and training curriculum. However, after the revision of RH/FP SCM guidelines the various training modules used by various stakeholders in SCM including KEMSA which is a state agency that has the mandate of handling RH/FP commodities were not revised. In line with the above, there is a need to update the current RH/FP SCM training package in line with current FP practices and guidelines. UNFPA in collaboration with the Government of Kenya wishes to engage an individual Consultant who has the expertise to support the revision of the RH/FP supply chain management training packages which include the trainers and trainees manuals.

Purpose of this activity
The purpose of this consultancy is to revise the Reproductive Health Supply Chain Training Package to be in line with current global and national standards and guidelines to ensure quality SRH/FP services.

Scope of work:
Under the leadership of the Ministry of Health, the National Commodity Security Technical Working Group (TWG), UNFPA, ICRHK, and other RH/FP SCM stakeholders, the Consultant will:

a) Prepare and present to DRMH/MOH and stakeholders, an inception report detailing conceptualization of the TOR, the plan/roadmap for undertaking the task, methodology, key definitions, a preliminary list of key resource materials, and outlines of the commodity management Training package (participants and trainer’s manuals).

b) Conduct a literature review on RH/FP SCM Training packages and documents in similar country contexts.

c) Conduct key informant interviews with stakeholders to identify areas of interest for revision of the existing RH/FP SCM Training Packages.

d) Collate and analyze relevant information to be used in the revision of the Trainers and Participants SCM Training package;
e) Facilitate and lead the workshops to revise and validate the RH/FP SCM Training Package.
f) Document the proceedings of the technical workshop and validation meeting reports.
g) Submit formatted final soft copies of the harmonized RH/FP SCM training package.

**Deliverables:**
- Inception report.
- Outline of the RH/FP SCM trainer’s and participant’s training package.
- Draft zero of the RH/FP SCM trainer’s and participant’s training package.
- Final RH/FP SCM trainers and participants’ training package.
- PowerPoint slide deck presentation of the RH/FP Training package which will be used for dissemination.

**Duration of Activity:** 20 working days spread across June and July 2023.

**Mode of working**
- The consultant will work closely with the MoH, UNFPA and ICRHK technical team during the assignment.
- The consultant will use their own computer and other equipment required for the task.
- Any emerging need will be evaluated on a case-by-case basis.

**Qualifications and Skills**

1. Education: Advanced University Degree with at least Masters in Pharmacy/Pharmaceutical Sciences, Pharmacoepidemiology, Supply Chain Management, Public Health, or a related field.
2. Minimum of 7 years of relevant experience in public health programs, supply chain design, management, curriculum development, or commodity management.
3. A strong understanding of family planning methods, SRH programming, and policies will be an added advantage. This includes knowledge of contraceptive methods, their effectiveness, and how they are distributed.
4. Well-versed in supply chain management principles, including forecasting, inventory management, distribution, and logistics. This knowledge should be specific to the healthcare industry and family planning programs.
5. Experience in developing training and educational materials. This includes designing and delivering courses, creating learning objectives, and developing assessments.
6. Ability to work effectively with a diverse range of stakeholders, including program officers, healthcare workers, and implementing partners. This requires excellent communication, collaboration, and problem-solving skills.
Submission of Proposals
Interested candidates should submit their application (in a single email) to info@icrhk.org by Tuesday 23rd, May 2023, 5 pm.

Please ensure to include:
1) CV
2) Cover letter detailing why you are the best fit for the position
3) Consultancy cost
4) Links and other proofs from previous experience
5) A statement of availability and commitment to undertake and complete the consultancy within the indicated time.

Please ensure the subject line of your application indicates: CONSULTANCY FOR REVISION OF THE RH/FP REPRODUCTIVE HEALTH-FAMILY PLANNING SUPPLY CHAIN MANAGEMENT (SCM) TRAINING PACKAGE

Evaluation
The selection of the consultant will be based on;
1) Proven work experience in similar consultancies (Max 60 points)
2) Value for money (Max 40 points)

ICRHK is committed to equal opportunities and welcomes applications from appropriately qualified people from all sections of the community.

ICRHK does not charge a fee at any stage of its recruitment.